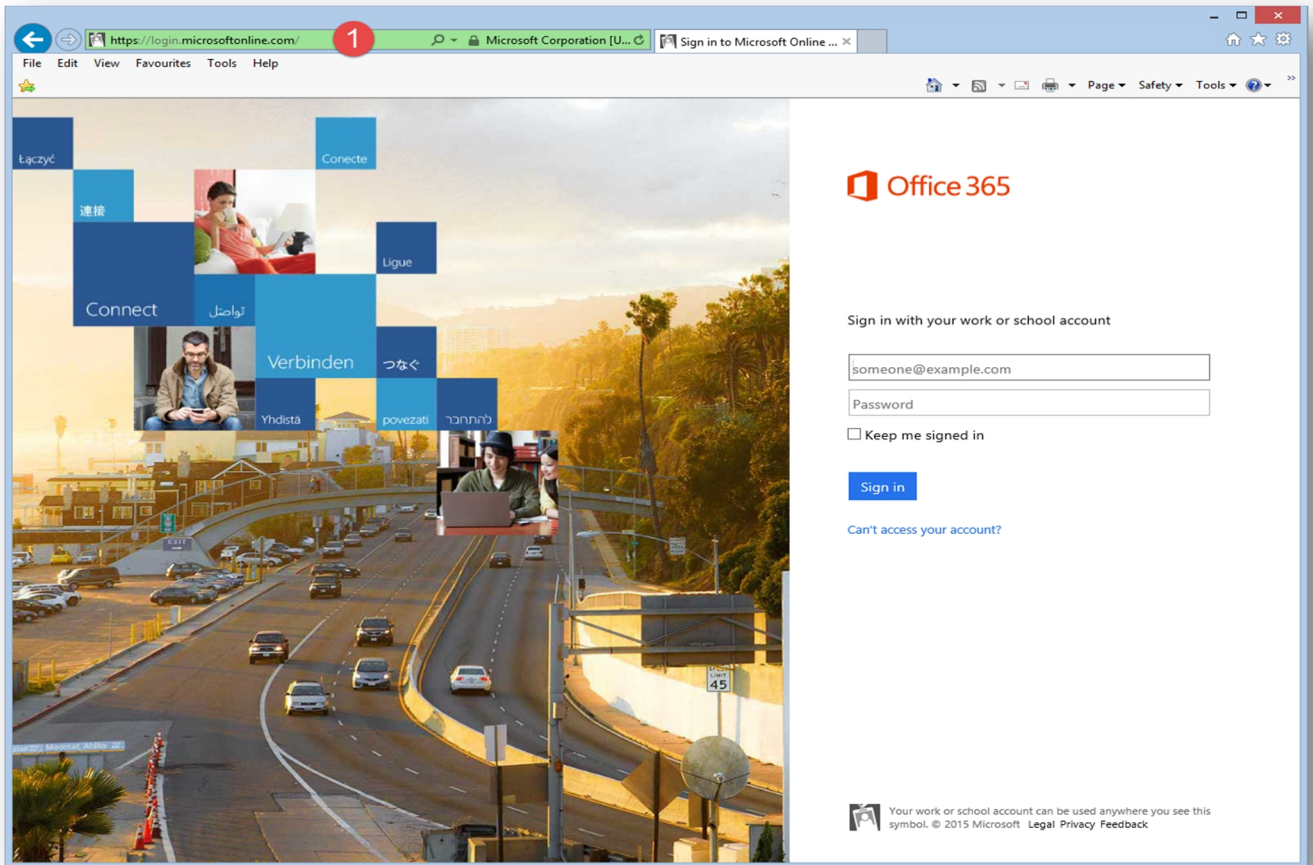


Getting Started with your DEC Microsoft Office 365



1

Open your Internet Browser and
Navigate to

<https://login.microsoftonline.com/>

2

Enter your Full School Email Address
remembering to include any numbers
that you may have.

Example

John.smith65@education.nsw.gov.au

Office 365

Sign in with your work or school account

first.surname@education.nsw.gov.au

Password

Keep me signed in

Sign in

[Can't access your account?](#)



Redirecting ...

We're taking you to your organization's sign-in page.

[Cancel](#)

Keep me signed in

As soon as you have completed your email address **there will be no need to enter your password** as you will be re-directed to your Portal login screen to get authorised to enter Microsoft Office 365

NSW Department of Education & Training

Portal Login Page

The NSW Department of Education and Communities portal

For school students, TAFE students and all staff.

Allows you to access the internet, intranets, email and DEC applications and services from anywhere.

New staff portal users
Staff who are now using the new staff portal should go to staff.det.nsw.edu.au

New student portal users
All school students need to go to the new student portal at student.det.nsw.edu.au
When the new portal is ready for TAFE students, it will be announced here.


Log In

DEC User ID (e.g. jane.citizen)

Password

- [Forgotten your DEC user ID password?](#)

Use your secret questions and answers to reset your password here.



NSW GOVERNMENT | Education & Communities

3

To gain access to Microsoft Office 365 you need to enter your School Username and Password

Office 365

Let your ideas go free.

Install Office on your PC

Word Excel PowerPoint Outlook OneNote

Install now

Language: English
[Change language](#)
[Troubleshoot installation](#)

Collaborate with Office Online

OneDrive Word Online Excel Online PowerPoint Online OneNote Online

A

You now have available to you Microsoft Word, Excel, Power-point, One-note

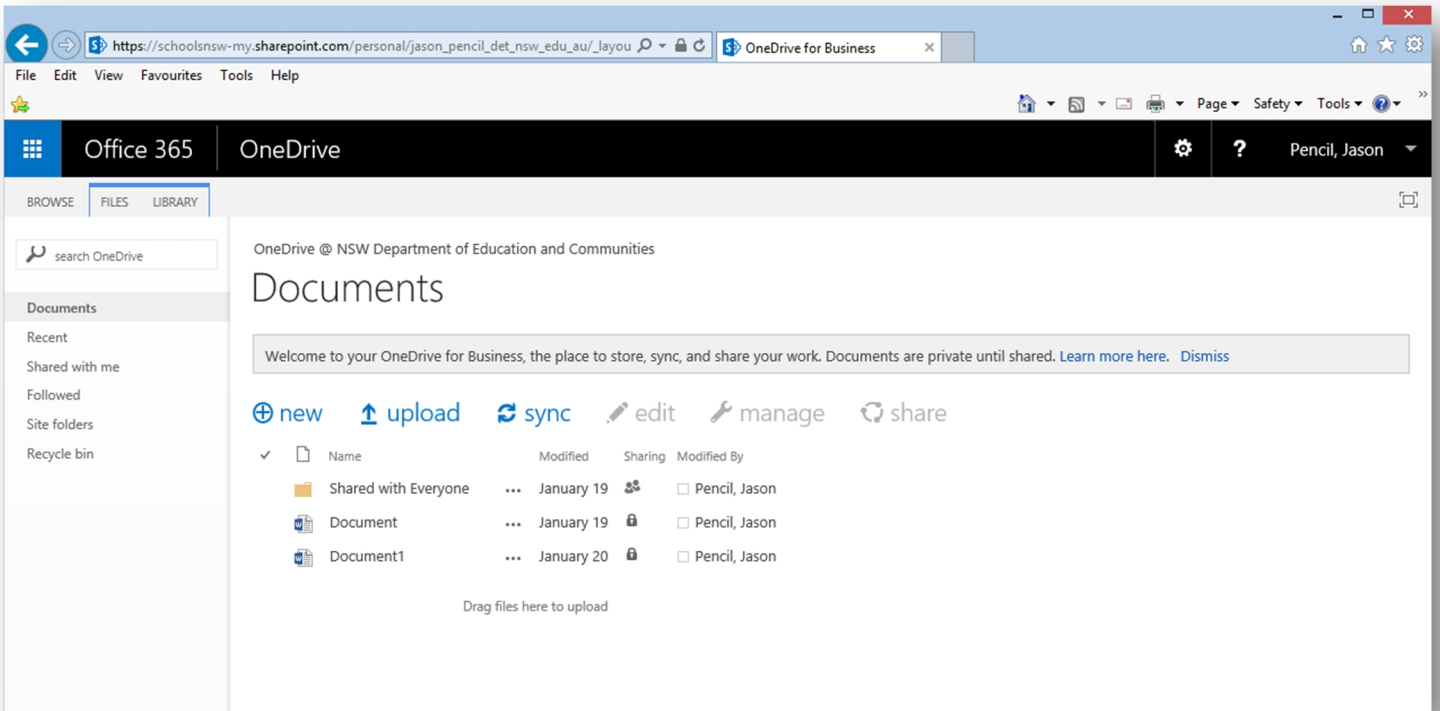


Your Username



Microsoft One Drive

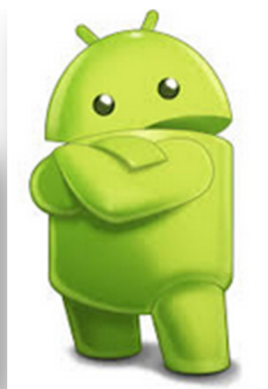
OneDrive is free online storage that comes with your Microsoft account. It's like an extra hard drive that's available from any of the devices you use. You no longer need to email files to yourself or carry around (and possibly lose) a USB flash drive. Instead, whether you're on your laptop and working on a presentation.



You can run Microsoft Office on so many Devices



IPAD



Android



Windows



Apple