

**REQUEST FOR LOAN DEVICE**

Student Name: \_\_\_\_\_ Year: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Contact Details: \_\_\_\_\_

Please select one of the following options:

**\$100 Bond**

This allows my son/daughter to take the loan device home.

**No bond and  
no computing  
access at home**

In Exceptional circumstances a letter requesting take home privileges can be given to the Principal who will decide on a case by case basis.

*School Use*

Request for loan device approved:

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Principal (or delegate) signature:

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Date:

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Laptop Loan Charter Collected:

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Laptop Model:

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Laptop Serial Number:

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Laptop distributed to student:

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Date:

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Signature:

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